### HI-Tech Software PRIVACY STATEMENT

Your privacy is important to HI-Tech Software. This privacy statement provides information about the personal information that HI-Tech Software collects, and the ways in which HI-Tech Software uses that personal information.

### Personal information collection

HI-Tech Software may collect and use the following kinds of personal information:

- information about your use of this website;
- information that you provide using for the purpose of registering with the website
- information about transactions carried out over this website
- information that you provide for the purpose of subscribing to the website services
- any other information that you send to HI-Tech Software

### **Using personal information**

HI-Tech Software may use your personal information to:

- enable your access to and use of the website services;
- send to you products that you purchase;
- supply to you services that you purchase;
- send you statements and invoices;
- collect payments from you; and
- send you marketing communications.

HI-Tech Software will not disclose your personal information to its agents or sub-contractors or anyone else

In addition to the disclosures reasonably necessary for the purposes identified elsewhere above, HI-Tech Software may disclose your personal information to the extent that it is required to do so by law, in connection with any legal proceedings or prospective legal proceedings, and in order to establish, exercise or defend its legal rights.

# Securing your data

HI-Tech Software will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

HI-Tech Software will store all the personal information you provide on its secure servers.

Information relating to electronic transactions entered into via this website will be protected by encryption technology.]

## **Updating this statement**

HI-Tech Software may update this privacy policy by posting a new version on this website.

You should check this page occasionally to ensure you are familiar with any changes.

# Other websites

This website contains links to other websites.

HI-Tech Software is not responsible for the privacy policies or practices of any third party.

# **Contact HI-Tech Software**

If you have any questions about this privacy policy or HI-Tech Software's treatment of your personal information, please write to:

- by email to harry@htsoftware.com; or
- by post to [HI-Tech Software, 10 Little Tarn Court, Hardyston, NJ 07419.